



**ADMIRE  
SUPPORT SERVICES**

## Feedback and Complaints Form

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We are committed to providing high quality supports and services and to meeting your needs. We value your feedback – including complaints. Please let us know what we do well and where we can improve our services.

This is a:  Compliment  Complaint  Feedback

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### 1. Your details

Do you want to remain anonymous?  Yes  No

Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

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Do you require an interpreter?  Yes  No

If YES, which language? \_\_\_\_\_

Are you providing feedback on another person's behalf? Yes No (go to Section 3)

If YES, your relationship to the person: \_\_\_\_\_

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### 2. Feedback made on another person's behalf

Please provide details about the person on whose behalf you are acting.

Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

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### 3. What is your feedback or complaint?

Please provide details, including what events led to making the complaint or feedback, approximate dates and who was involved.

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### 4. What would you like to see happen about your feedback or complaint?

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Thank you for taking the time to provide us with feedback. Please email the completed form to [info@admiresupportservices.com.au](mailto:info@admiresupportservices.com.au)